



TEACH

Adolescence Education: Spanish 7-12

1. Go to - www.highered.nysed.gov/tcert/teach
2. Log on to TEACH with your username and password.
3. Click on “TEACH Online Services”
4. Click on “Apply for Certificate”
5. Update profile to reflect classroom teaching and/or administrative experience.
6. Make selections from **DROP BOXES** as per below:
 - **Area of Interest: Classroom Teacher -Foreign Language**
 - **Subject Area: Spanish**
 - **Grade Level: Adolescent Grades 7-12**
 - **Title: Spanish 7-12**
 - **Type of Certificate: Initial Certificate**
7. Answer yes to question re: approved teacher prep program (program code: **24291**)
8. Answer “moral character” questions and electronically sign affidavit
9. Submit payment for application (\$50 per title, online using a credit card)

Program	Code	Certification Type
Adolescence Education: Spanish 7-12	24291	Initial or Professional